

# Baden Elementary



August 11, 2025

Greetings, Baden Family! Welcome to the 2025-2026 academic year! Our team is excited to welcome both new and returning students.

This year, we remain committed to accelerating academic achievement—particularly in reading, writing, and math—while also fostering our students’ social-emotional growth and overall well-being. At Baden, we understand that meaningful partnerships between school and home are vital to every child’s success, and we look forward to working together to ensure our students thrive.

Family engagement will continue to be one of our top priorities, and we invite you to stay connected through:

- **ClassDojo** – Our goal is 100% family participation this year! ClassDojo will serve as our primary communication platform for real-time updates and teacher-family communication.
- **Attend school meetings and family events** – Your voice matters, and your presence makes a difference.

## **First Day of School – Tuesday, August 26 | Doors Open at 9:10 AM**

To support a smooth arrival, we will implement a “drop and go” procedure. Please use the Baden Community Center parking lot for student drop-off.

- **Pre-K and Kindergarten students** will enter through the main entrance and report to the multi-purpose room, where teachers will be holding signs with their names and grade levels.
- **Students in Grades 1–5** will also enter through the main entrance and go directly to their classrooms. School staff will be stationed throughout the building to greet and guide students to their assigned classrooms.

We are looking forward to a productive and successful school year. Please review the following pages and keep this information for your reference. We look forward to welcoming you back soon!

Serving Educationally,

*Principal Huff*

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## School Uniforms & Supply Lists

Click [here](#) for Baden's Uniform Policy. School supply lists are [available here!](#)

## Important Forms to Complete by Friday, August 22, 2025

[SY26 Baden ES: Student Transportation and Dismissal Information](#)

[SY26 PGCPs Student Publicity Release Form](#)

## Baden ES Absence Reason Form

The [Absence Reason Form](#) is to be completed only by the parent/guardian of students enrolled in Prince George's County Public Schools. Please refer to the [Student Rights and Responsibilities Handbook](#) for further clarification regarding excused and unexcused absences.

## Need Help?

To better support our families, we've created a **Parent Concern Chart** that outlines who to contact first based on the type of concern you may have – whether it's academic, behavioral, transportation, or more. This guide is designed to ensure your questions are addressed quickly and effectively. 🖱️ [Click here to view the full chart.](#)

## Immunizations

Remember: No Shots, No School! Make an appointment for routine immunizations today!

## Sign Up for School Messenger!

Stay connected with PGCPs by [signing up](#) for email alerts and text messages. Help setting up an account can be found [here](#).

## Free Breakfast and Lunch

Baden has been designated as a Community Eligibility Provision (CEP) school. The CEP is a part of the National School Lunch Program (NSLP) designed to enhance access to meals. For the 2025-2026 school year, all students will continue to receive free breakfast and lunch.

## Morning Arrival Routine/Drop-offs

If you are using the main entrance for drop-off, please note that cars **are not permitted** in the bus loop between 8:45 AM and 9:30 AM. This restriction is essential to ensure the safe and timely arrival of our buses each day. To facilitate this, please park in the Baden Community Center parking lot for all student drop-offs. Students will walk down the sidewalk from the parking lot and enter through the main entrance of the school building. Our staff will supervise the morning drop-off area until 9:25 AM.

For students who are car riders and arrive after 9:30 AM, parents/guardians are required to accompany their child into the building and sign them in. Your cooperation is appreciated!

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## Early Dismissal Procedures

To ensure the safety of our students, it is imperative that students scheduled for early dismissal are signed out each day. Our procedure involves verifying your identification and cross-referencing it with the list of individuals authorized for student pickup, as specified on the student's emergency contact information in [Synergy](#). For the safety of our students, verbal changes or authorizations will not be accepted over the phone. Last-minute early dismissal changes **must be received by 12:00 PM**. Students will not be permitted to be signed out for early dismissal **after 2:45 PM**.

## Daily Dismissal Procedures for Car Riders

To improve the efficiency and safety of the daily dismissal for car riders, please carefully review our procedures. **Dismissal begins at 3:40 PM.**

1. Adults picking up students will form a loop around the **Baden Community Center** parking lot from the right side of Horse Head Road.
2. Following the dismissal of the buses, a staff member will signal for cars to move forward to enter the bus loop. We will have labels set out with numbers 1-7.
3. Students who are car riders will wait inside the building. As their ride pulls up to the loading zone, they will be escorted to their vehicles by a staff member. We will load 7 students at a time, meaning only 7 cars will be permitted to enter the bus loop at once. Please remain in your car and follow the flow of the student pick-up line. **Cars may not be left unattended.**
4. If your child requires help with his/her seatbelt, please pull to the side so we may continue to load other vehicles.
5. Do not park near the dumpsters or walk to the main entrance of the school. While the pick-up line may become lengthy, parking near the dumpsters to bypass the car rider loop creates unnecessary confusion and will not expedite the process.

Following these protocols is essential to prevent confusion during afternoon dismissal. We thank you in advance for your cooperation.

## ParentVUE Online Registration Guide

[Synergy ParentVUE Guide](#) Synergy has replaced SchoolMAX as the student information system for Prince George's County Public Schools. Families will now use ParentVUE, in place of Family Portal, to access important information about their students. ParentVUE is the portal that allows parents and guardians to view information about their student, including classroom assignments and scores, attendance, transcripts, graduation status and more. In ParentVUE, families can also update their phone numbers and emergency contact information and access the Online Registration (OLR) Application.

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## Have a Bus Rider? Download StopFinder

PGCPS uses the [StopFinder and soon to be Chipmunk app](#) to share real-time bus schedules and location updates with families. To use the app, parents must be enrolled in [ParentVUE](#) and have an up-to-date email address on file. Once downloaded from the App Store or Google Play, you'll receive an invite to activate your account. Bus information should be available the week of August 18–22, 2025. Please keep your ParentVUE email current to ensure the app works properly.

## Mark your Calendar

- **August 25th, 2025:** PreKindergarten & Kindergarten Orientation @10:00a.m - 11:00 a.m
- **August 26th, 2025:** First Day of School for All Students
- **September 1st, 2025:** Labor Day – Schools and Offices Closed
- **September 10th, 2025:** Back to School Night at 6pm (More info is forthcoming)
- **September 12th, 2025:** Teacher Planning, Half-Day – Early Dismissal for Students
- **September 23rd, 2025:** Professional Development – Schools Closed for Students
- **September 23rd, 2025:** Rosh Hashanah\* (starts at sunset 9/22)
- **October 2nd, 2025:** Yom Kippur\* (starts at sunset 10/1)- Schools and Offices Closed
- **October 17th, 2025:** Professional Development – Schools Closed for Students
- **October 18th - 23rd, 2025:** Diwali\*
- **October 31st, 2025:** End of First Quarter (45 days)
- **October 31st, 2025:** Grading & Reporting Day Q1 for Teachers – Early Dismissal for Students
- **November 11th, 2025:** Parent-Teacher Conferences – Schools Closed for Students

**You can also find information pertaining to our school:**

**School Website:** <https://schools.pgcps.org/baden/>

**Address:** 13601 Baden Westwood Rd, Brandywine, MD 20613

**Office Number:** (301) 888-1188

## **Office and School Hours:**

**Baden's Main Office hours:** 8:30 am- 4:30 pm

**School Hours for Students:** 9:30 am - 3:40 pm

**Student Arrival:** 9:10 am    **Student Dismissal:** 3:40 pm

**Administration:** Principal Huff [antron.huff@pgcps.org](mailto:antron.huff@pgcps.org)

**Administration:** Assistant Principal Battle [ericka.battle@pgcps.org](mailto:ericka.battle@pgcps.org)

**Secretary II:** Raichella Chapman [raichella.chapman@pgcps.org](mailto:raichella.chapman@pgcps.org)

**Registrar/Secretary I:** Lisa Huff [lisa.huff@pgcps.org](mailto:lisa.huff@pgcps.org)

**School Nurse:** Sharon Moorhead [sharon.moorehead@pgcps.org](mailto:sharon.moorehead@pgcps.org)

**Community School Coordinator:** Kyron Walker [kyron.walker@pgcps.org](mailto:kyron.walker@pgcps.org)

**Professional School Counselor:** Mia Brown [mian-brown@pgcps.org](mailto:mian-brown@pgcps.org)