



SAFETY AND SECURITY SERVICES

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Safety and Security Assistant (SSA)

As the largest group within the Office of Safety and Security Services, **Safety and Security Assistants (SSA)**, a civilian position, are the foundation of day-to-day school safety across PGCPS. SSAs are present in schools throughout the county, serving as the first line of support in maintaining a safe, welcoming, and orderly environment.

What They Do

SSAs help create a secure atmosphere where students and staff can focus on teaching and learning. Some of their responsibilities include:

- Actively monitoring hallways, entrances, and school grounds to ensure safety and prevent disruptions.
- Responding quickly and effectively during emergencies, such as fire drills, lockdowns, and medical incidents.
- Promoting positive student behavior by helping to resolve conflicts and encouraging respectful interactions.
- Documenting and reporting safety-related events to Lead Safety and Security Counselors, Safety and Security Counselors, school administrators, and the Office of Safety and Security Services.
- Managing building access by **screening all students and visitors through the Safety Enhancement Devices** and securing entry points.
- Working closely with administrators, School Resource Officers, and other members of the security team during the school day, after-school events, and extracurricular events/activities.

Safety and Security Assistants are more than just security. They are trusted adults who play a crucial role in supporting students, fostering relationships, and enhancing the school community.