



PURCHASING AND SUPPLY SERVICES

De'Nerika Johnson, MBA, CPPO, NIGP-CPP

Director of Purchasing and Supply Services

13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952 6560

Issued By: Prince George's County Public School (PGCPS)	Date of Addendum: August 26, 2025	IFB Sealed Bid Due: September 4, 2025 (2:00PM EST)
Purchasing and Supply Services	RFP No.: DBS26-001 Addendum No.: 01	Date IFB Issued: August 7, 2025
Direct Inquiries To: vera2.jones@pgcps.org	No. of Pages: 4	
	Title: Food Scraps and Compostables Collection and Hauling Services	

TO: ALL BIDDERS AND OTHER RECEPIENTS OF BID SOLICITATION

This Addendum is hereby made a part of the Solicitation IFB DBS26-001 issued on August 7, 2025, which will be the basis of the Contract.

THE PURPOSE OF THIS ADDENDUM IS AS FOLLOWS:

1) QUESTIONS AND RESPONES

Provides Questions and Answers for mentioned IFB

2) BID DUE DATE:

The IFB Sealed Bid due date remains that same

3) CHANGE(S):

The balance of the Solicitation as written remain unchanged. Offeror must acknowledge receipt and acceptance of this addendum by signing and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____



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QUESTIONS AND RESPONSES:

	Question	Response
1.	Are you requiring bidders to have 3 or 5 years experience? Both are said in the IFP.	PGCPS will accept a minimum of 2 years experience.
2.	Are PGCPS providing the 35 gallon toters or are the haulers?	PGCPS will utilize its own 32-gallon rollout carts. For a few select sites, if needed, PGCPS may ask the contractor to provide rollout carts.
3.	There is a point in the bid where it says that the haulers are expected to pick out contamination. Can you please clarify this?	The contractor is responsible for visually inspecting carts for contamination and reporting occurrences via email to the PGCPS Recycling Technician within 24 hours of the observation. The contractor shall document and submit the site name, date, specific contamination items observed, and photographs of the contaminated materials found in each cart. The contractor will continue to service the carts unless the contamination poses a safety issue at the composting facility. If significant contamination is observed, the Contractor shall be responsible for documenting and reporting the contamination as described above and removing all materials from PGCPS property to separate and properly dispose of the contaminated material. 'Significant contamination' is defined as a large quantity of materials that are unacceptable in the PGCPS composting program and would cause rejection of the load at the composting processing facility. Contamination items not accepted in the PGCPS composting program include non-compostable plastics, metals, glass, or other waste items that compromise the integrity of the compost stream.
4.	Just want to clarify that both each individual cart must be weighed plus a weight ticket for the entire truck load at MES. So, each school will have a weight report for each toter and each day will have a weight ticket for all the schools combined.	Yes, both the individual cart(s) and the entire truck load weight must be reported for every pick up.
5.	On page 10, Item 3, it indicates businesses should have five years experience however on page 16, it indicates 3 years of experience is the requirement. Could you clarify which is accurate and confirm which of the rest of experience requirements are accurate?	PGCPS will accept a minimum of 2 years experience.



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6.	Would PGCPS consider a proposal from a company that meets all requirements but has been in business for a little less than three years? By adjusting the minimum requirement to 2.5 years, just a 6 month difference, PGCPS could avoid restricting competition in an industry that is relatively new and therefore has a limited number of companies who meet this requirement as currently written. In addition, potentially saving PGCPS money and also receiving a higher quality service from newer but fully qualified and equipped operations who are eager to both earn and retain PGCPS's business.	PGCPS will accept a minimum of 2 years experience.
7.	Is this program currently operational at any schools and if so, is there any weight data that can be shared?	Yes. Last school year PGCPS had 36 schools participating and over 355,000 pounds of materials were delivered to the composting facility.
8.	Are the tipping fees at the PG County Compost Site the responsibility of the contractor to pay or will they be billed directly to PGCPS?	PGCPS will pay facility tipping fees and therefore the contractor should not include these fees in their pricing for services.
9.	Would PGCPS be interested in reviewing proposals that also include bin rinsing options as part of their regular service? Rather than just "thoroughly emptying..." the bins could be rinsed out or cleaned at a periodic frequency to help further maintain cleanliness. This option could be provided in addition to the standard emptying of the bins.	No
10.	Can you confirm what the MBE goal requirement is for this proposal - it appears to be 0% but wanted to confirm that was accurate?	The MBE goal of 15%. County Funded - A minimum MBE goal of 15% has been established in the contract. State Funded - An overall minimum MBE goal of 15%
11.	Are liners for the bins required and if so, are they provided/installed by the contractor at each service?	No, liners for the bins are not required.
12.	For the weight reporting, each bin's weight must be reported for every collection correct? Or rather is the total number of bins serviced at that site along with the total weight collected from that site in the month	For each collection event, the Contractor must report the weight (in pounds) for each cart emptied – weight of the cart with materials. The contractor must also report the total weight of all materials (entire truckload) delivered to the Prince George's County Organics Composting Facility for each service day and/or route.
13.	There appears to be a large section of this contract that is for furniture delivery and	REMOVE: FURNITURE AND EQUIPMENT



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	office supplies. Could this be removed and if there are any applicable portions of this section to the food scrap composting be clarified.	
14.	Would 35 gallon curbside collection containers be considered for the "rental" bins or must they be Toter 32 gallon?	Yes, PGCPS will consider any similar brand of cart, including 35-gallon carts, that meets the required specifications.