## ATTACHMENT B – LETTER OF INTEREST FOR PRE-PROPOSAL CONFERENCE

**FOOD INSECURITY DISTRIBUTION PROGRAM**

 **Send via email to:** **Donna.Parks@pgcps.org** **and** **Michelle2.Tucker@pgcps.org**

 **Respondent shall submit this document on its letterhead (Not Applicable)**

On behalf of **(*Institution Name*)**, we are pleased to inform you of our intent to attend the **Preproposal Conference for RFP TITLE.**

**(Institution Name) shall attend via telephone conference**

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Representative

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name, Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| OFFICIAL NAME OF YOUR ORGANIZATION: COMMON NAME OF YOUR ORGANIZATION: PROGRAM/CENTER NAME (IF APPLICABLE):  |
| MAILING ADDRESS: | TELEPHONE: FAX: WEBSITE:  |
| PROJECT DIRECTOR – NAME, TITLE AND CONTACT INFORMATION:  |