



## PURCHASING AND SUPPLY SERVICE

De'Nerika Johnson, MBA, CPPO, NIGP-CPP

Director of Purchasing and Supply Services

13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952 6560

### RFP PUR-25-004 ADDENDUM NO. 1

<b>ISSUED BY:</b>  <b>PRINCE GEORGE'S COUNTY PUBLIC SCHOOLS</b>  <b>OFFICE OF PURCHASING AND SUPPLY</b>  <b>13300 OLD MARLBORO PIKE, ROOM 20 UPPER MARLBORO, MARYLAND 20772-9983</b>	<b>Date of this Addendum:</b>  <b>February 19, 2025</b> <b>No. of Pages: 3</b>	<b>Proposal Submissions:</b>  <b>March 6, 2025 11:00 AM, Eastern Standard Time</b>
	<b>RFP No.: PUR-25-004</b>	<b>RFP Issuance Date: January 28, 2025</b>
	<b>TITLE: Comprehensive Transition Services for Youth with Disabilities</b>	

### **TO ALL PROSPECTIVE OFFERORS AND OTHER RECIPIENTS OF SOLICITATION DOCUMENTS**

**This Addendum is hereby made a part of the Contract Document that will be the basis of the Contract. This Addendum is issued to change the original Solicitation Documents issued January 28, 2025. Prospective Offerors are required to attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged in the Proposal Document (see Appendix A). Failure to do so may subject the Offerors disqualification.**

### **THE FOLLOWING RFP PROVISIONS ARE HEREBY CHANGED AS FOLLOWS:**

- 1) Questions and Answers will be sent out by the close of business Wednesday, February 19, 2025.
- 2) Please see the answers to the questions submitted by potential vendors.



## PURCHASING AND SUPPLY SERVICE

De'Nerika Johnson, MBA, CPPO, NIGP-CPP

Director of Purchasing and Supply Services

13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952 6560

No.	Question	Response
1	How will applicants handle renewal years?	Applicants will adhere to the Terms of the Contract. The contract duration is defined by the period of performance and may conclude upon reaching the specified end date, full expenditure of funds, or when services are no longer required. Renewal or extension beyond the initial term is subject to PGCPS's assessment and approval based on service needs and funding availability.
2	Should the initial proposal include a budget breakdown breakdown for years two and three?	Yes, the initial proposal should include a budget breakdown for years two and three. This provides transparency in cost projections, helps PGCPS assess long-term financial feasibility, and ensures that funding requirements are well-planned. Additionally, it allows for better evaluation of cost efficiency and scalability over time, supporting informed decision-making regarding contract extensions.
3	Is matchings required for this application?	No, matching funds are not required for this application. However, existing resources within PGCPS will be leveraged to support and enhance the achievement of secondary transition goals.
4	Will the addendums provided via email or added into the eMMA portal?	Addendums will post via eMMA portal and on PGCPS webstie
5	What type of work schedule with the PoF?	During the period of performance, selected vendor(s) are expected to develop a work schedule to ensure timely completion of deliverables outlined in the scope of work. Additionally, selected vendor(s) are expected to be available during core business hours. Adjustments to the work schedule must be communicated in advance and approved by PGCPS.
6	How will multiple awards be distributed?	The scope of work outlined in the RFP outlines distinct areas which can be awarded to multiple vendors based on qualifications and expertise for specific identified tasks throughout the period of performance.



## PURCHASING AND SUPPLY SERVICE

De'Nerika Johnson, MBA, CPPO, NIGP-CPP

Director of Purchasing and Supply Services

13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952 6560

7	I see that there are General Questionnaire, technical questionnarie, and financial questionnaire available with ths application is the eMMA portal. Is there a excell spredsheel or do we use our ownf for technical and cost?	No, vendors are expected to use their own excel spreadsheet.
---	--	--

**END OF ADDENDUM NO. 1**